

ARTICLE 34: TRAVEL

OFFICIAL TRAVEL

- 34.1 All official travel must be approved in advance. Every effort will be made to schedule official travel during normal working hours. In those cases where this cannot be accomplished, the affected employee will be compensated for travel time consistent with applicable pay laws, government-wide regulations, and this agreement.
- 34.2 Travel, Transportation and Storage: Travel, transportation and storage for Foreign Service employees will be determined and paid in accordance with 6 FAM 100.
- 34.3 During a foreign assignment, FS officers will be responsible for their own and family members' diplomatic passports, including ensuring that the passports and all necessary visas are kept current. While visiting the United States, officers may keep their own and family members' diplomatic passports in their possession and use the services of the FAS International Travel Section for official business.

OTHER TRAVEL AT POST

- 34.4 Other travel at post for Foreign Service employees will be determined and paid in accordance with 3 FAM 3700. Such travel includes: medical, rest and recuperation, visitation, emergency visitation, including travel to care for incapacitated parents (Elder care Travel), and travel of children of separated families. (Note: FAM regulations can be viewed at the following website: <http://foia.state.gov/fam/>)

OVERTIME AND COMPENSATORY TIME

- 34.5 See Article 36, Premium Compensation

CHANGES AND AMENDMENTS

- 34.6 As it is informed, Management will notify AFSA of any mandatory changes to the FAM governing travel and transportation expenses. AFSA may request to negotiate, if appropriate. Discretionary changes made by other Foreign Affairs Agencies will not automatically apply to FAS FS employees. Rather, Management will consider whether to implement such changes in light of the agency's budget, current contract language, working conditions, and the general desirability to maintain uniform travel and transportation provisions among FS Agencies. Management will notify AFSA of its final decision regarding such changes and AFSA may request to negotiate, if appropriate. Both parties will inform the other of all proposed changes to the FAM as soon as they are known.