

## **QUESTIONS RECEIVED 12-21-2007 – all Solicitations.**

1. RFP Section L - Paragraph L.7.1, Page 111. The RFP indicates the questions are due 10 days prior to the proposal due date (January 3). The RFP indicates that the last day for questions about the RFP is December 21. With several Federal holidays between December 22 and January 3 when can bidders anticipate receiving the responses to the questions for proposal preparation planning purposes?

**A:** Any questions received today will be responded to by close of business today. If necessary for posting they will be posted for all to see by close of business today.

2. RFP Section L.12.1.2, Page 115. Tab B – Factor I: Past Performance states The Offeror shall identify two (2) recent and relevant Government and/or commercial efforts on which it has performed as the prime contractor. The past performance response *shall include a description of how the Offeror's past performance demonstrates their capability and capacity to deliver high quality service and solutions. The response shall focus on the key requirements of the project, as well as the size, scope and complexity of the efforts, and relevance to the each area.*

The past performance questionnaires are being delivered directly to the Government from the clients and therefore will not be included in our proposal. The above language indicates Tab B should have past performance descriptions. Please clarify Q&A responses 37, 46, 51, 96 regarding whether Past Performance descriptions (demonstrating our capabilities and capacity to delivery high quality service and solutions) in Tab B are included in the 75 page limitation.

Because some of the questions referred to the Questionnaire rather than Tab B Past Performance Descriptions, we are not sure if we understood the Government's response.

**A:** Only past performance contact information in Tab B is excluded from the page count. Section L.11.1 paragraph 3 state: that the 75 page limitation excludes only "past performance contact information."

3. RFP Section L. 13.3, Page 120, Part III states that "Part III of Tab D shall include the breakdown of direct vs. indirect factors applied to labor and non-labor costs." Please clarify whether Tab D should be Tab C in this instance.

**A:** Amendment #0002 changed Tab D to Tab C, omission of carrying that change throughout the subsequent paragraph language does not negate the change. Therefore, "Part III of Tab D" should read as "Part III of Tab C."

4. In the posted Q&A, Answer #52 states that "information pertaining to past performance in Tab B is excluded from the page count." However, in Amendment 3 of the solicitation, section L.11.1 paragraph 3 still reads that the 50 page limitation excludes only "past performance **contact information**."

We believe it is the Government's intent that the following information required by L.12.1.2 paragraph 2 is also to be excluded from the page count:

"The past performance response shall include a description of how the Offeror's past performance demonstrates their capability and capacity to deliver high quality service and solutions. The response shall focus on the key requirements of the project, as well as the size, scope and complexity of the efforts, and relevance to the each area."

If this is correct, please provide an official amendment to the solicitation to correct Section L.11.1 to read "Technical Proposals (Volume I) shall be no longer than 50 pages in length, not including past performance contact **and descriptive** information, tabs, table of contents, cover letter and resumes."

**A:** Section L.11.1 paragraph 3, is correct as written. The past performance information provided by contractor's references, descriptive and otherwise (form) is excluded from the page count. However, any descriptive information provided by the contractor is included in the page count. Only past performance contact information is excluded under Tab B. Therefore no amendment is necessary.

4. Please confirm the following:
  - a) Volume II offerors should follow the Tabs in Section L.13 of RFP Amendment version dated 12/13/07. The Section M. Evaluation Factors have the wrong Tab references. An Amendment will not be issued. **Correct.**
  - b) The Representations and Certifications should be included in the Contract Documents and Associated Information Tab. **Correct.**

**Questions received after close of business today (3:00 P.M. CST) will not be answered.**